

Acorn Child Care Centres

Policies and Procedures



2.3.1 Nappy Change Procedure

Wash and dry hands.

Check that you have all requirements to hand before placing the child on the change table, ensuring you have the correct items for that child's needs.

Place (1) layer of paper on the change table. For both wet or dirty nappies

Encourage walking children to climb the stairs provided. If the child is younger, use the correct lifting techniques and gently place the child on the table.

Put on gloves.

Remove any clothes with urine or faeces on them and place in a clean plastic bag, labelled with the child's name and placed in the soiled items box.

Remove nappy, and gently clean the child from front to back.

Remove the paper, nappy and wipe and place it in the 'hands free' lidded bin.

Remove gloves before touching the child's clean clothes and clean nappy. Remove gloves by peeling them back from the wrists, turning them inside out.

Do not let skin touch the outer contaminated surfaces of the gloves.

Put the gloves in the bin.

Replace the nappy and secure.

Dress the child, and assist the child to wash and dry their hands.

Return the child to the play area.

Print the child's name on the bag of clothes, and place the bag in the safe storage container for collection by parents.

Clean the change table with usall at the completion of each nappy change, paying particular attention to the mat.

Dry the table and mat with red chux.

Wash and dry hands before leaving the change area.

Record the nappy change, time changes, if it was wet (W), dry (D) or soiled (S) and initial the change on the Daily Nappy Change Chart.

Reviewed on:

05/09/2018							
15/07/2019							

Next review: 15/07/2020